

## PASSWORD RESET FUNCTIONALITY AT INSTITUTE WEBSITE.

Reset Password for **Registered** users:

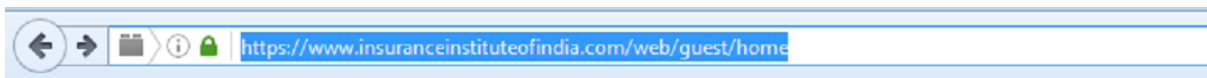
If you know the details of the users i.e.

Email address or

Date of Birth or

Registration Number

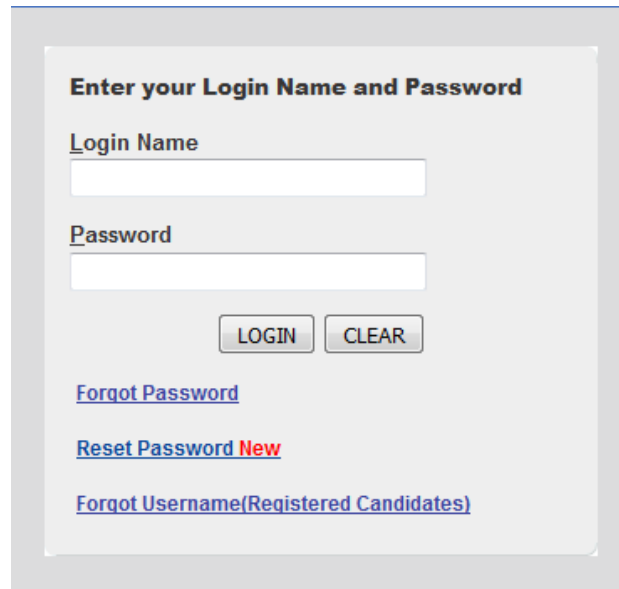
**Step 1** – Go to [www.insuranceinstituteofindia.com](http://www.insuranceinstituteofindia.com)



**Step 2** – Click on **Sign in** option available on top on website

A screenshot of the Insurance Institute of India website homepage. The page features a navigation menu with links for Home, About us, Examinations, IRDAI Examinations, Study material, Affiliates, Help Desk, and Useful Links. The "Sign In" link is circled in red. Below the navigation menu, there is a banner for "The Journal" and a section for "Important Information" with several bullet points. The website header includes the date "Wednesday, October 19, 2016" and the text "60 years of Insurance Education &amp; Training" and "Diamond Jubilee (1955 - 2015)". The main heading is "भारतीय बीमा संस्थान INSURANCE INSTITUTE OF INDIA".

**Step 3**- Click on option of '**Reset Password New**' available under Login Button



**Enter your Login Name and Password**

Login Name

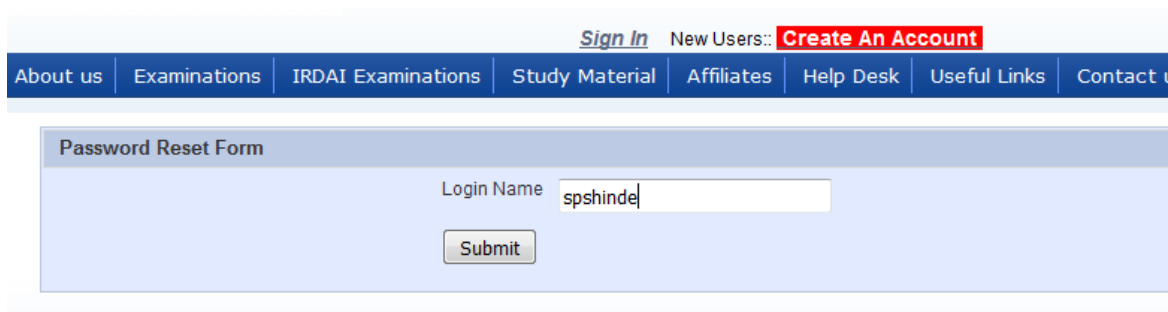
Password

[Forgot Password](#)

[Reset Password \*\*New\*\*](#)

[Forgot Username\(Registered Candidates\)](#)

**Step 4**- Enter the **Login name** by which user mapped his/her profile – **click Submit Button**



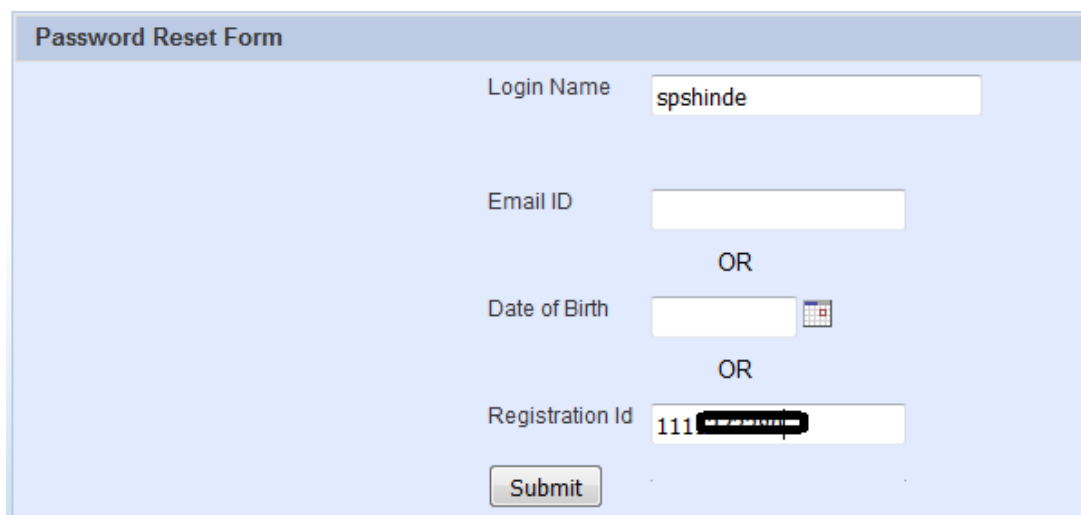
[Sign In](#) New Users: [Create An Account](#)

[About us](#) [Examinations](#) [IRDAI Examinations](#) [Study Material](#) [Affiliates](#) [Help Desk](#) [Useful Links](#) [Contact Us](#)

**Password Reset Form**

Login Name

**Step 5**- Enter any user details available with you i.e. Email address **or** Date of Birth **or** Registration Number and **click on Submit**



**Password Reset Form**

Login Name

Email ID

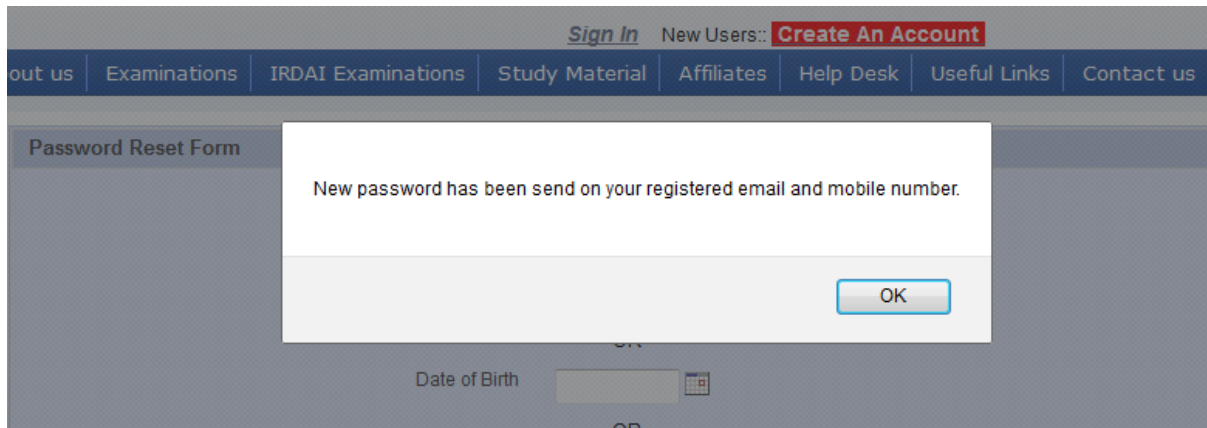
OR

Date of Birth

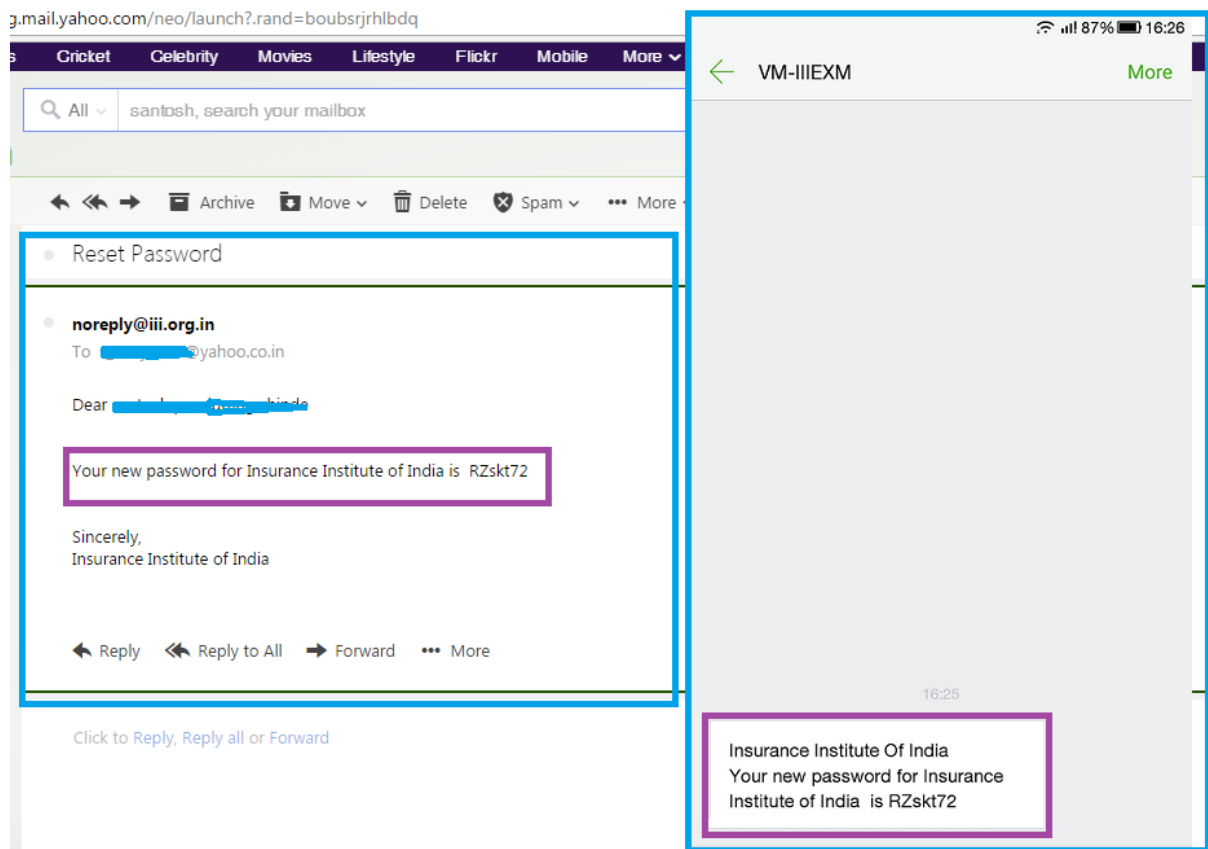
OR

Registration Id

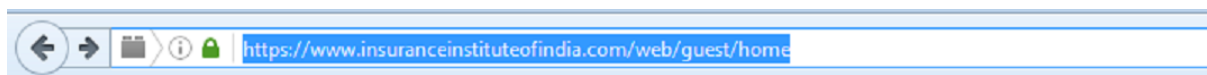
“After validating both login name and user’s credentials new password sent to user’s registered email address and SMS on mobile number”.



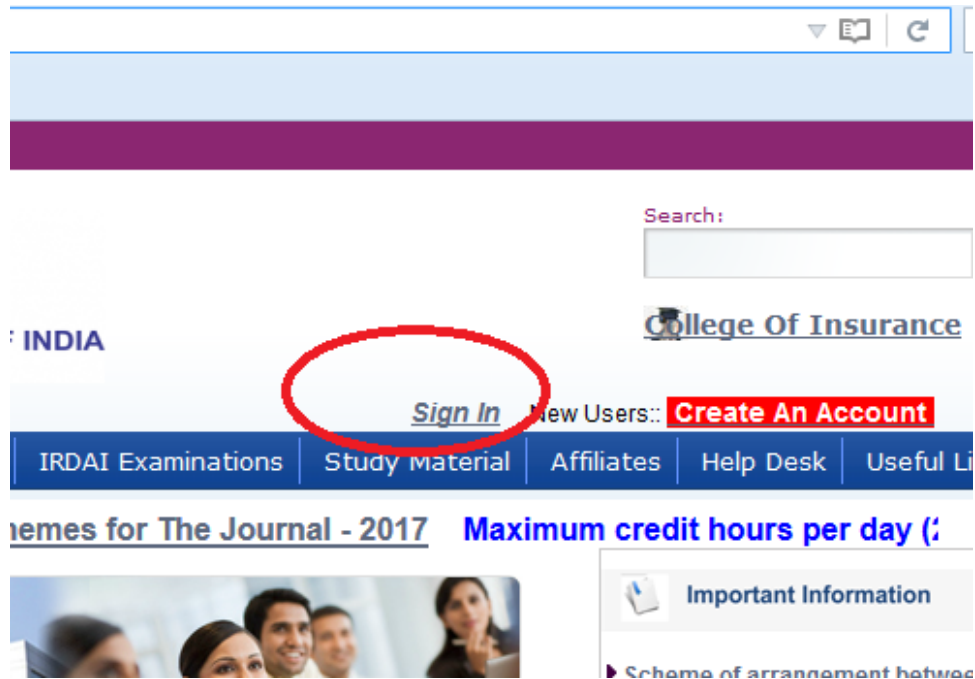
Message received on your regisered mail account & SMS on Mobile Number



**Step 6**- Go to [www.insuranceinstituteofindia.com](https://www.insuranceinstituteofindia.com)



**Step 7** - Click on Sign in option available on top in website



**Step 8** - Enter Login name and the password which received on your Mobile or Email

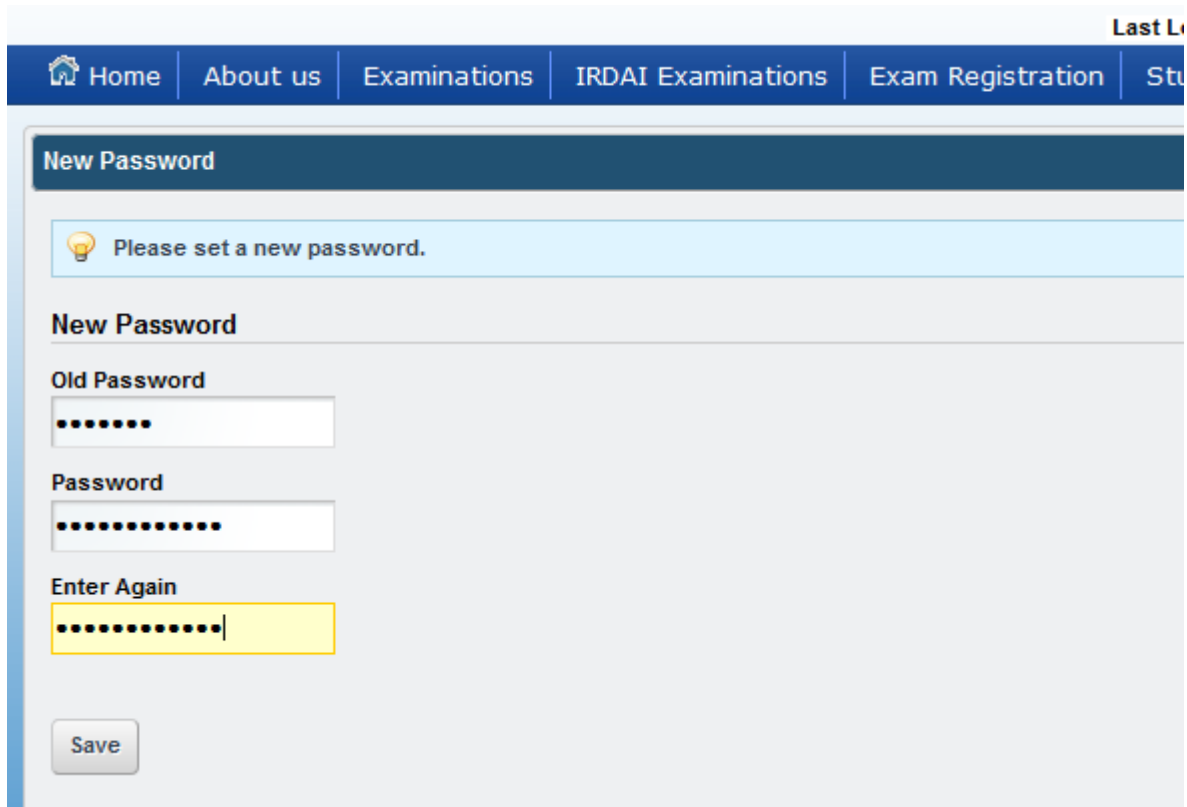
A screenshot of a login form titled 'Enter your Login Name and Password'. The form has two input fields: 'Login Name' and 'Password'. Below the fields are two buttons: 'LOGIN' and 'CLEAR'. There are three links below the buttons: 'Forgot Password', 'Reset Password New', and 'Forgot Username(Registered Candidates)'. The form is enclosed in a grey border.

**Step 9** - Enter **Old password** which you received on your mobile / Email

Enter **Password** which you want to give

Enter Again **Password**

Click on Save button



The screenshot shows a web browser window with a navigation menu at the top containing 'Home', 'About us', 'Examinations', 'IRDAI Examinations', 'Exam Registration', and 'Stu'. The main content area is titled 'New Password' and features a light blue banner with a lightbulb icon and the text 'Please set a new password.' Below this, there are three input fields: 'Old Password' (containing 7 dots), 'Password' (containing 10 dots), and 'Enter Again' (containing 10 dots and a cursor). A 'Save' button is located at the bottom left of the form.

**Your password reset successfully**